

Recognition of Foreign Higher Education Documents for the Purpose of Further Education

Evaluation of a foreign study programme is a procedure of assessing the type and level of knowledge acquired and skills achieved in a study program or in a part of a study program organized by a foreign higher education institution.

Recognition of foreign higher education documents for the purpose of further education is a procedure which grants the document holder the right to continue education at the University of Arts in Belgrade.

The procedure of recognition for the purpose of further education entails the evaluation of a foreign study programme or its part and establishes the candidate's right to continue the enrolled course or enroll a certain study programme.

Candidates submit the application documents via post to the following address :

Vesna Paunović Zdravkova

Kosančićev venac 29, 11000 Belgrade, Serbia

For any further information, please contact Vesna Paunović Zdravkova by e-mail vesna.paunovic@arts.bg.ac.rs or telephone number +381 112625955.

Candidates are obliged to submit the request, which shall be accompanied by:

1. two certified copies of diploma and diploma supplement in original language;
2. two certified copies of the diploma and diploma supplement translated in Serbian or English language by the sworn translator (only if the diploma and diploma supplement are issued in language other than English or Serbian);
3. payment proof for the procedure expenses – amount of 100€;

The candidate is not obliged to translate the documentation of higher education documents acquired in: Bosnia and Herzegovina, the Republic of Northern Macedonia, the Republic of Slovenia, the Republic of Croatia and Montenegro, provided that these documents are issued in one of the following official languages: Bosnian, Macedonian, Slovenian, Serbian, Croatian and Montenegrin, unless subsequently requested by the competent authority in the evaluation and recognition procedure.

Candidate who is requesting the recognition of the foreign higher education document procedure for the purpose of further education on the doctoral level needs to provide also:

1. two certified copies of diploma and diploma supplement/transcript of courses with the average mark from the Undergraduate studies;

2. two certified copies of diploma and diploma supplement/transcript of courses with the average mark translated in in Serbian or English language by the sworn translator (only if the diploma and diploma supplement are issued in language other than English or Serbian);

If at the moment of starting the recognition procedure the diploma of the candidate is not issued, he or she needs to submit certificate or other relevant document that proofs successful graduation from the higher education studying program, which is of a temporary value. Candidate is obliged to submit two certified copies of diploma and diploma original within the period of one year.

During the procedure, a candidate may also be asked to submit other documents relevant for document recognition. Information deemed relevant is also that seen on the official Internet site of the higher education institution which issued the document in question.

At a candidate's request, if the submitted documentation is complete, the University issues the confirmation of the initiated procedure of recognition of the higher education document for the purpose of further education.