**Higher Education:**

**Erasmus+  
Mobility Agreement form**

**Erasmus+ Mobility Agreement**

**Staff Mobility For Training [[1]](#endnote-1)**

Planned period of the physical mobility: from enter a date to from enter a date

Duration (days) – excluding travel days: 5

If applicable, planned period of the virtual component: from *[day/month/year]* to *[day/month/year]*

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) | enter text | First name (s) | enter text |
| Seniority[[2]](#endnote-2) | choose | Nationality[[3]](#endnote-3) | enter text |
| Sex [*M/F/Undefined*] | choose | Academic year | choose |
| E-mail | enter text | | |

**The Sending Institution/Enterprise[[4]](#endnote-4)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **University of Arts in Belgrade** | | |
| Erasmus code[[5]](#endnote-5)  (if applicable) | **RS BELGRAD01** | Faculty/Department | choose |
| Address | Kosančićev venac 29 11000 Belgrade | Country/ Country code[[6]](#endnote-6) | Serbia/RS |
| Contact person  name and position | Jasmina Milovanović Head of IRO | Contact person  e-mail / phone | [erasmus@arts.bg.ac.rs](mailto:erasmus@arts.bg.ac.rs) |
| Type of enterprise: | HEI | Size of enterprise  (if applicable) | <250 employees  >250 employees |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | enter text | Faculty/Department | enter text |
| Erasmus code  (if applicable) | enter text |
| Address | enter text | Country/ Country code | enter text |
| Contact person name and position | enter text | Contact person e-mail / phone | enter text |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of instruction: English

|  |
| --- |
| **Overall objectives of the mobility:**  enter text approx. 1000 characters |

|  |
| --- |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  enter text approx. 500 characters |

|  |
| --- |
| **Activities to be carried out (including the virtual component, if applicable):**  enter text approx. 1000 characters |

|  |
| --- |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**  enter text approx. 1000 characters |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[7]](#endnote-7) this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The staff member**  Name: enter name  Signature: Date: enter a date |

|  |
| --- |
| **The sending institution/enterprise**  Name of the responsible person: Vice-Rector  Signature: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person: enter name  Signature: Date: enter a date |

1. In case the mobility combines teaching and training activities, **this template** should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. All refererences to "**enterprise**" are only applicable to mobility for staff between EU Member States and third countries associated to the programme or within Capacity Building projects. [↑](#endnote-ref-4)
5. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in EU Member States and third countries associated to the programme. [↑](#endnote-ref-5)
6. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-6)
7. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with third countries not associated to the programme: the national legislation of the EU Member State or third country associated to the programme). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-7)